

Meeting Beech Hill Memorial Hall Annual General Meeting Subject Minutes of Meeting Venue
Remote via Zoom due to Covid restrictions

Date 7.30 pm, 12 May 20

Attendees Charlie Carter (CC), Graham Bell (GB), Fleur Howles (FH), Sarah Potter (SP), Carole Woodason (CW), Hannah Callier (HC), Anton Roberts (AR), Andrew Hinder (AH), Will Stancer (WS), Gillian Grahame (GG), Louisa Bryan (LB), Sam Eykyn (SE).

Public No members of the public attended the Meeting.

- 1- Apologies - none
- 2- Minutes of last AGM - the Chairman approved the minutes of the AGM held on 28 May 19 as a true record of the meeting. The Chairman authorised the Secretary to sign the minutes on his behalf SP
- 3- Matters arising from previous AGM:

Again it was confirmed that the Hall is able to help facilitate any local group or person that requires funding and this is still the case. Applications for funding will be considered on an individual basis.

All trustees to look out for anyone who may be in need

- 4- The Treasurer (FH) gave her report.

The Treasurer reported that revenue increased in 2019-20 versus 2018-19 due to efforts by several people particularly HC to market the hall to suitable hirers. Income from regular hirers remained stable but one-off hires increased by 25%. Covid-19 will have a major impact on 2020/21 revenue. The Hall has applied to West Berks for a government grant to mitigate the financial impact of Covid-19. Both fixed and variable costs have reduced from previous year to a total of £9400 due to close management. Building of the new porch is well under way and funds have been allocated to pay for the building costs, including a grant of £5000 from the Parish Council. This will leave a reserve of £23000. The Chairman thanked the Treasurer for her report.

- 5- The Chairman (CC) gave his report.

The Chairman reported that the Hall is normally in regular use for a variety of events including local events village teas, flower club cinema club and Xmas party which meets the aims of the Memorial Hall Trust. Events are currently cancelled until further notice due to Covid-19.

The Chairman thanked all the Committee particularly the Vice Chair GB, Treasurer FH and the core team who organise events for their efforts during the previous 12 months. The Chairman thanked HC for her fantastic work and support over the past few years as will not stand as a trustee next year. The chairman thanked CW for organising very successful bingo night and other events and thanked LB for kindly agreeing to take over responsibility for bookings from GB.

Next AGM will be held in May 2021.

- 6- Election of officers for 2019/20: Charlie Carter – Chairman. Proposed by GB, seconded by FH
Graham Bell - Vice Chairman. Proposed by CC, seconded by GG Fleur Howles – Treasurer. Proposed by GG, seconded by GB. Sarah Potter – Secretary. Proposed by FH, seconded by GB

- 7- Date of 2021 AGM - May 2021, exact date to be agreed.

- 8- Trustees for 2020/21:

Charlie Carter, Graham Bell, Fleur Howles, Gillian Grahame, Carole Woodason, Sarah Potter, Anton Roberts, Will Stancer, Andrew Hinder, Louisa Bryan, Sam Eykyn

The committee would welcome any new younger trustees.

9- Questions from the public:

No questions from the public were received

10- AOB: GB reported that building work is in full compliance with Covid19 restrictions as builders are father and son and live in the same household. Doors and windows will be delayed as factory is currently closed. Next regular meeting to be held in September 2020, date to be agreed.

CC thanked everyone for attending the AGM

I certify that this is a true record of the annual general meeting held on 12 May 2020.

Signed Charles Carter

Chairman of Beech Hill Memorial Hall Trustees:-

Date:-