



Meeting	Beech Hill Memorial Hall Annual General Meeting
Subject	Minutes of Meeting
Venue	Memorial Hall
Date	7.30 pm, 28 May 19
Attendees	Charlie Carter (CC), Carole Woodason (CW), Hannah Callier (HC), Sarah Potter (SP), Fleur Howles (FH), Gillian Grahame (GG), Louisa Bryan (LB) Sam Eykyn (SE).
Public	No members of the public attended the Meeting.

Minute No.	Minute	Action
1-	Graham Bell (GB), Anton Roberts (AR), John Wait (JW), Andrew Hinder (AH), Will Stancer (WS),	
2-	The Chairman signed the minutes of the AGM held on 1 May 18 as a true record of the meeting	
3-	Matters arising from previous AGM: At last AGM it was confirmed that the Hall is able to help facilitate any local group that required funding and this is still the case. Applications for funding will be considered on an individual basis.	
4-	The Treasurer (FH) gave her report. The Treasurer reported that revenue increased in 2018-19 versus 2017-18. There has been an increased number of regular hirers and number of weekday hires and fewer one-offs. Expenses have been monitored closely and a maintenance budget has been established. There is an ambitious plan to build a new porch for the Hall and capital costs will be covered partly by reserve fund and partly by fundraising. One builder's quote has been obtained and GB will obtain further quotes. CC will request funding from the Parish Council and GB will request funding from West Berks. The Chairman thanked the Treasurer for her report.	GB- quotes
5-	The Chairman (CC) gave his report. The Chairman reported that the Hall is now in regular use for a variety of events including Pilates, osteo training, art classes, flower club, birthday parties, village teas, cinema club and Xmas party. Planned Memorial Hall events in 2019 include village fete on 28 June, bingo night, bonfire and Xmas party. The Chairman thanked all the Committee particularly the Vice Chair and Treasurer and the core team who organise events, for their efforts during the previous 12 months. The Chairman thanked Harvey Crocker for surfacing the overspill car park which has improved parking considerably and also thanked Graham Woodason for mowing and gardening. The Chairman welcomed new trustee SE. The sub-committee of CC, GB and FH was re-endorsed to take decisions on behalf of the full committee should anything require a quick decision between scheduled meetings. Next regular meeting will be on 15 Oct 2019. 2020 AGM will be 2 nd week of May 2020.	
6-	Election of officers for 2019/20: Charlie Carter – Chairman. Proposed by HC, seconded by LB Graham Bell - Vice Chairman. Proposed by CC, seconded by GG (GB had already agreed to remain as vice chair if so proposed) Fleur Howles – Treasurer. Proposed by CC, seconded by HC. Sarah Potter – Secretary. Proposed by FH, seconded by LB	

7-	Date of 2020 AGM - Tuesday 12 May 2020	
8-	Trustees for 2019/20: Charlie Carter, Graham Bell, Fleur Howles, Gillian Grahame, John Wait, Carole Woodason, Sarah Potter, Anton Roberts, Hannah Callier, Will Stancer, Andrew Hinder, Louisa Bryan, Sam Eykyn	
9-	Questions from the public: There were no questions from the public which is disappointing as the Trustees would welcome questions and feedback from the village.	
10-	AOB: LB will make a new tablecloth for the Willink Room CW suggested Memorial Hall could hold Xmas fair as Thrive do not plan to hold one CC thanked everyone for attending the AGM	

I certify that this is a true record of the annual general meeting held on 28 May 2019.

Signed Charles Carter

Chairman of Beech Hill Memorial Hall Trustees:-

Date:-